

Apprentice & Journeymen Training TrustFund of the Southern California Plumbing & Piping Industry

Student Dress Code and Fit for Duty Policy

The purpose of this policy is to establish the basic requirements for the appropriate dress code for our students and outline the Fit for Duty requirements while attending classes offered at all A&J Training Facilities.

The following minimum standards of dress will apply to all schools throughout District Council 16 and will be strictly enforced.

A student's dress and appearance should not be such that it causes disruption, is immodest, distracts from the educational process or creates a health or safety issue. All students, including Journeymen, have the responsibility to comply with this policy.

1. Full length denim type pants, sleeved shirts and closed toe shoes must be worn at all times.
2. Underwear must be completely covered with outer clothing at all times.
3. Pants must be worn near the waist and long t-shirts must be tucked in.
4. Hoods shall not be worn inside the classroom.

PPE as it pertains to the health and safety of self and others, shall be worn at all times while on A&J campus. Failure to comply with this standard is grounds for removal from A&J property.

In addition to the above, the following will apply to all shop type classes:

1. Long sleeve shirts must be worn.
2. Work boots (no tennis shoes).
3. No loose clothing or jewelry is permitted. Long hair should be kept tied back so as not to risk becoming caught in any machinery.
4. All appropriate personal protective equipment shall be worn at all times.

Students who violate the Student Dress Code Policy shall be required to modify their appearance. Any student who refuses to comply shall be removed from class and marked absent for the day. Any student who repeatedly fails to comply, will be removed from training indefinitely and referred to their JAC for appropriate disciplinary action. Reinstatement to school requires a JAC action.

All students attending classes must report Fit for Duty. This includes reporting to class well rested, coherent, and able to safely perform hands on and laboratory work. Students who have been medically restricted from working in the trade will not be permitted to attend school until the student is medically cleared to work without restrictions. On a case-by-case basis, in consultation with the student's JAC, exceptions to this restriction may be granted by the Chief Executive Officer of the A&J Training Trust. It is also the responsibility of students to report minor injuries to their instructors before beginning any hands on or laboratory work. This would include reporting any cuts, knicks, sprains or strains.